US Army Corps
of Engineers
Huntington District

One Corps serving the Army and the Nation

Mission Assignment

JFO

MFR for Verbal Tasking

Memorandum for Record

SUBJECT: FEMA Verbal Tasking

1. On 22 June, 2004, verbal tasking authority for the following mission assignment has been ordered by Mr. Ted Nicholson at FEMA Region III for the U.S. Army Corps of Engineers.

Mission: Temporary Housing - PRT Activation

Tasking: Activate Design Element of Housing PRT to assess and develop temporary housing sites in Wyoming and Logan Counties of West Virginia.

FEMA Program Code: 1522-DR (For pre-declaration the program code will be 7220-SU, for post-declaration the code will be either 3XXX-EM or 1XXX-DR) (This is an amendment to MA COE-LRD-03, Amendment #1 is in the amount of $250,000. This will bring the cumulative funded amount of this MA to $300,000).

Mission Assignment Number: COE -LRD-03

Event and Name Description: May Floods

Disaster State (2 letter designation): WV

Estimated Completion Date: Wednesday, September 1, 2004

Ted Nichoson
FEMA
Approving Official

Carl Miller
U.S. Army Corps of Engineers

FEDERAL EMERGENCY MANAGEMENT AGENCY **MISSION ASSIGNMENT (MA)**	See reverse side for Paperwork Burden Disclosure Notice	**O.M.B. NO. 3067-0278** **Expires February 29, 2004**

I. TRACKING INFORMATION (FEMA Use Only)

State: WV (West Virginia) Incident:2004060304-WV Flooding and Sever Storms - May 2004	Action Request #: 55-9033
Program Code/Event #: 1522DR-SEVERE STORMS, FLOODING, AND LANDSLIDES	Date/Time Rec'd: 06/09/2004 12:48

II. ASSISTANCE REQUESTED

❑ See Attached

Assistance Requested:
Activate to perform functions of Emergency Support Function (ESF) #3 as directed by FEMA.

Quantity: 1 (Each)	Date/Time Required: 06/08/2004	Internal Control #:
Delivery Location: Columbia Gas Company, 1700 MacCorkle Avenue, Charleston, WV 25314		
Initiator/Requestor Name: Mary Ellen Banford	24-hour Ph #s:(215) 931-5648	Date: 06/09/2004
POC Name: FINNEGAN, THOMAS F	24-hour Ph #s:(215) 931-5552	Date: 06/09/2004
* State Approving Official (Required for DFA and TA):		Date:

III. INITIAL FEDERAL COORDINATION (Operations Section)

Action to:	Date/Time:	Priority:
☒ ESF #: 3 ❑ Other:	06/09/2004 12:45	❑ 1 Lifesaving ❑ 2 Life sustaining ☒ 3 High ❑ 4 Medium ❑ 5 Normal

IV. DESCRIPTION (Assigned Agency Action Officer)

❑ See Attached

Mission Statement: *Your agency is responsible for submitting a Mission Assignment Monthly Progress Report to FEMA to include cost data when Mission Assignments take more than 60 days to complete, including billing. The Mission Assignment Monthly Progress Report can be accessed and submitted on-line at www.fema.gov/ofm/ofed_agencies.shtm. The new ALC number can also be accessed at the web address.*

Activate to perform functions of Emergency Support Function (ESF) #3 as directed by FEMA. ESF#3 lead and support agency staff may be used, to include Advanced Contracting Initiative contractor support, administrative support, and functional PRT teams.

Assigned Agency: COE-LRD (COE, LAKES & RIVER DIVISION)	Projected Start Date: 06/08/2004	Projected End Date: 07/08/2004
☒ New or ❑ Amendment to MA #:	Total Cost Estimate: $25,000.00	
Assigned Agency POC Name: ESF-3	Phone and fax #s: (513) 684-3057	

V. COORDINATION (FEMA Use Only)

Type of MA:
- ❑ Direct Federal Assistance — State Cost Share (0%, 10%, 25%)
- ❑ Technical Assistance — State Cost Share (0%)
- ☒ Federal Operations Support — State Cost Share (0%)

State Cost Share Percent: 0.0%	State Cost Share Amount: $0.00
Fund Citation: 2004-06-1522DR-9034-XXXX-2501-D	Appropriation code: 70X0702
Mission Assignment Coordinator (Preparer): MARY BANFORD	Date: 06/09/2004
** FEMA Project Officer/Branch Chief (Program Approval): THOMAS FINNEGAN	Date: 06/09/2004
** Comptroller/Funds Control (Funds Review): ADUKAITIS, STEVEN A.	Date: 06/10/2004

VI. APPROVAL

* State Approving Official (Required for DFA and TA):	Date:
** Federal Approving Official (Required for all): THOMAS MAJUSIAK	Date: 06/09/2004

VII. OBLIGATION (FEMA Use Only)

Mission Assignment #: 1522DR-WV-COE-LRD-01	Amt. This Action: $25,000.00	Date/Time Obligated: 06/10/2004
Amendment #: 00	Cumulative Amt. $25,000.00	Initials: IFMIS

* Signature required for Direct Federal Assistance and Technical Assistance Mission Assignments.
** Signature required for all Mission Assignments.

FEDERAL EMERGENCY MANAGEMENT AGENCY **MISSION ASSIGNMENT (MA)**	See reverse side for Paperwork Burden Disclosure Notice	**O.M.B. NO. 3067-0278** **Expires February 29, 2004**

I. TRACKING INFORMATION (FEMA Use Only)

State: WV (West Virginia) Incident:2004060304-WV Flooding and Sever Storms - May 2004	Action Request #: 55-9087
Program Code/Event #: 1522DR-SEVERE STORMS, FLOODING, AND LANDSLIDES	Date/Time Rec'd: 06/16/2004 16:15

II. ASSISTANCE REQUESTED

❑ See Attached

Assistance Requested:
Activate PRT for Temporary Housing

Quantity: 1 (Each)	Date/Time Required: 06/18/2004	Internal Control #:
Delivery Location: WV-DFO, 1700 MacCorkle Ave, Charleston, WV 25314		
Initiator/Requestor Name: Erik Rourke	24-hour Ph #s:(215) 931-5665	Date: 06/16/2004
POC Name: ROURKE, ERIK J	24-hour Ph #s:(215) 931-5665	Date: 06/16/2004
* State Approving Official (Required for DFA and TA):		Date:

III. INITIAL FEDERAL COORDINATION (Operations Section)

Action to:	Date/Time:	Priority:
❑ ESF #: ☒ Other:	06/16/2004 16:12	❑ 1 Lifesaving ☒ 3 High ❑ 5 Normal ❑ 2 Life sustaining ❑ 4 Medium

IV. DESCRIPTION (Assigned Agency Action Officer)

❑ See Attached

Mission Statement: *Your agency is responsible for submitting a Mission Assignment Monthly Progress Report to FEMA to include cost data when Mission Assignments take more than 60 days to complete, including billing. The Mission Assignment Monthly Progress Report can be accessed and submitted on-line at www.fema.gov/ofm/ofed_agencies.shtm. The new ALC number can also be accessed at the web address.*

Provide 4 person team to evaluate potential sites for mobile home sites.

Assigned Agency: COE-LRD (COE, LAKES & RIVER DIVISION)	Projected Start Date: 06/18/2004	Projected End Date: 07/18/2004
☒ New or ❑ Amendment to MA #:	Total Cost Estimate: $50,000.00	
Assigned Agency POC Name: CARL MILLER	Phone and fax #s: (304) 544-5287	

V. COORDINATION (FEMA Use Only)

Type of MA:		
❑ Direct Federal Assistance State Cost Share (0%, 10%, 25%)	☒ Technical Assistance State Cost Share (0%)	❑ Federal Operations Support State Cost Share (0%)

State Cost Share Percent: 0.0%	State Cost Share Amount: $0.00
Fund Citation: 2004-06-1522DR-9034-XXXX-2507-D	Appropriation code: 70X0702
Mission Assignment Coordinator (Preparer): MARY BANFORD	Date: 06/16/2004
** FEMA Project Officer/Branch Chief (Program Approval): ERIK ROURKE	Date: 06/16/2004
** Comptroller/Funds Control (Funds Review): ZIRKELBACH, ELINDA G.	Date: 06/17/2004

VI. APPROVAL

* State Approving Official (Required for DFA and TA):	Date:
** Federal Approving Official (Required for all): JOHN PARKS	Date: 06/17/2004

VII. OBLIGATION (FEMA Use Only)

Mission Assignment #: 1522DR-WV-COE-LRD-03	Amt. This Action: $50,000.00	Date/Time Obligated: 06/17/2004
Amendment #: 00	Cumulative Amt. $50,000.00	Initials: IFMIS

* Signature required for Direct Federal Assistance and Technical Assistance Mission Assignments.
** Signature required for all Mission Assignments.

ACTION REQUEST FORM

I. Who is Requesting Assistance? (Completed by Requestor)

Requestor Name/Title/State:	Mr. Steve Kappa, SCO, WV	Temporary Phone/Fax #:	
Permanent Phone/Fax # 304-558-5380 / 558-4538		E-mail:	skappa1@wvoes.state.wv.us

Requestor Organization: ☑ State ☐ EMAC ☐ ROC ☐ EST ☐ ERT-A ☐ ERT/DFO ☐ OFA ☐ Other _____

II. What Needs to be Done? (Completed by Requestor)

☐ See Attached

Description of Assistance Requested: **Activate Design Element of Housing PRT, to develop plans for the Taylorsville and Varney temporary housing sites. Site assessments of Logan County. In support of FEMA DR-1522-WV, May Flooding mission. Reference MA 1522DR-WV-COE-LRD-03. This is Amendment #1 to COE-LRD-03**

Quantity:	Priority:	Date/Time Needed:
N/A	☐ 1 Lifesaving ☐ 2 Life sustaining ☑ 3 High ☐ 4 Medium ☐ 5 Normal	22-Jun-04

Delivery Site Location:

1700 MacCorkle Ave, S.E. Charleston, WV 25317

Site POC: Carl Miller Jr., COE, CELRH 24 Hour Phone/Fax 304-544-5287/ 304-348-3543

State Approving Official signature: _____ Date: 22-Jun-04

III. Action Request Review/Coordination (FEMA USE ONLY)

☐ Accept ☐ Reject	Reason Rejected:	☐ OPS Review by: ☐ Log Review by: ☐ Other Coordination by: ☐ Other Coordination by: ☐ Other Coordination by:

Action request assigned to: ☐ ESF #: ☑ Other:	Date/Time Assigned:	Immediate Action Required: ☑ Yes ☐ No
☑ Tasking Under Existing MA # DR-1522-COE-LRD-03	Short Description of MA:	Activation of Design Element of Housing PRT
OFA Action Officer:	24 hour Phone/Fax #s:	
FEMA Project Officer:	24 hour Phone/Fax #s:	

Justification / Statement of Work: **Resources are needed to assess and develop sites for temporary housing for displaced residents of flooded area.**

IV. Action Taken (FEMA USE ONLY)

Action Request Results:	☐ Mututal Aid (Req-A form attached)	☐ Donations	☐ Requisition (FF 60-1 attached)	☐ Procurement (FF 40-1 attached)	☐ Interagency Agreement (FF 40-3 attached)	☑ Mission Assignment (attach ARF to MA)	☐ Other (describe)

Disposition:

NEMIS Task ID:	Estimated completion date:	Cost estimate:	☐ Accountable Property Coordinated with APO
		$250,000 ($300,000 cumulative)	

TRACKING INFORMATION (FEMA USE ONLY)

Action Request #	Received by (Name and Organization):		
Program Code/Event #:	State:	Date/Time Submitted:	☐ Originated as verbal

ACTION REQUEST FORM

I. Who is Requesting Assistance? (Completed by Requestor)

Requestor Name/Title/State: Mr. Steve Kappa, SCO, WV	Temporary Phone/Fax #:
Permanent Phone/Fax # 304-558-5380 / 558-4538	E-mail: skappa1@wvoes.state.wv.us

Requestor Organization: ☑ State ☐ EMAC ☐ ROC ☐ EST ☐ ERT-A ☐ ERT/DFO ☐ OFA ☐ Other _____

II. What Needs to be Done? (Completed by Requestor)

☐ See Attached

Description of Assistance Requested: Increase funding for Housing PRT to assess and design Mobile Home sites as directed by FEMA and State of West Virginia, this request is made in support of FEMA DR-1522-WV, May Flooding mission. **Reference MA 1522DR-WV-COE-LRD-03. This is Amendment #2 to COE-LRD-03**

Quantity:	Priority:	Date/Time Needed:
N/A	☐ 1 Lifesaving ☐ 2 Life sustaining ☑ 3 High ☐ 4 Medium ☐ 5 Normal	20-Jul-04

Delivery Site Location:

1700 MacCorkle Ave, S.E. Charleston, WV 25317

Site POC: Carl Miller Jr., COE, CELRH 24 Hour Phone/Fax 304-544-5287/ 304-348-3543

State Approving Official signature: Al Lisko Date: 20-Jul-04

III. Action Request Review/Coordination (FEMA USE ONLY)

☐ Accept ☐ Reject	Reason Rejected:	☐ OPS Review by: ☐ Log Review by: ☐ Other Coordination by: ☐ Other Coordination by: ☐ Other Coordination by:

Action request assigned to: ☐ ESF #: ☑ Other: COE-CELRH	Date/Time Assigned:	Immediate Action Required: ☑ Yes ☐ No
☑ Tasking Under Existing MA # DR-1522-COE-LRD-03	Short Description of MA:	Activation of Design Element of Housing PRT
OFA Action Officer:	24 hour Phone/Fax #s:	
FEMA Project Officer:	24 hour Phone/Fax #s:	

Justification / Statement of Work: An additonal $200,000 is **needed to assess and design sites for temporary housing for displaced residents of flooded areas of southern West Virginia.**

IV. Action Taken (FEMA USE ONLY)

Action Request Results:	☐ Mututal Aid (Req-A form attached)	☐ Donations	☐ Requisition (FF 60-1 attached)	☐ Procurement (FF 40-1 attached)	☐ Interagency Agreement (FF 40-3 attached)	☑ Mission Assignment (attach ARF to MA)	☐ Other (describe)

Disposition:

NEMIS Task ID:	Estimated completion date:	Cost estimate: $200,000 ($500,000 cumulative)	☐ Accountable Property Coordinated with APO

TRACKING INFORMATION (FEMA USE ONLY)

Action Request #	Received by (Name and Organization):		
Program Code/Event #:	State:	Date/Time Submitted:	☐ Originated as verbal

ACTION REQUEST FORM

I. Who is Requesting Assistance? (Completed by Requestor)

Requestor Name/Title/State:	Mr. Steve Kappa, SCO, WV	Temporary Phone/Fax #:
Permanent Phone/Fax # 304-558-5380/558-4538	E-mail:	skappal@wvoes.state.wv.us

Requestor Organization: ☑ State ☐ EMAC ☐ ROC ☐ EST ☐ ERT-A ☐ ERT/DFO ☐ OFA ☐ Other _____

II. What Needs to be Done? (Completed by Requestor) ☐ See Attached

Description of Assistance Requested: Increase funding for the Housing PRT to assess, design, construction and oversight of three additional Mobile Home sites as directed by FEMA and the State of West Virginia. This request is made in support of FEMA DR-1522-WV, May Flooding mission. Reference MA 1522DR-WV-COE-LRD-03. This is Amendment #3 to COE-LRD-03

Quantity: NA	Priority: ☐ 1 Lifesaving ☐ 2 Life sustaining ☑ 3 High ☐ 4 Medium ☐ 5 Normal	Date/Time Needed: 9-Aug-04

Delivery Site Location:
1700 MacCorkle Ave, S.E. Charleston, WV 25317

Site POC: Leo Arbaugh, COE, CELRH 24 Hour Phone/Fax 304-544-5284/ 304-348-3543

State Approving Official signature: _____ Date: 9-Aug-04

III. Action Request Review/Coordination (FEMA USE ONLY)

☐ Accept ☐ Reject	Reason Rejected:	☐ OPS Review by: ☐ Log Review by: ☐ Other Coordination by: ☐ Other Coordination by: ☐ Other Coordination by:

Action request assigned to: ☐ ESF #: ☐ Other: COE-CELRH	Date/Time Assigned:	Immediate Action Required: ☐ Yes ☐ No
☐ Tasking Under Existing MA # DR-1522-COE-LRD-03	Short Description of MA:	
OFA Action Officer:	24 hour Phone/Fax #s:	
FEMA Project Officer:	24 hour Phone/Fax #s:	

Justification / Statement of Work: An additional $350,000 is needed for the Housing PRT to assessment, design, construction and oversight of three additional Mobile Home Sites for temporary housing for displaced residents of flooded areas of southern West Virginia

IV. Action Taken (FEMA USE ONLY)

Action Request Results:	☐ Mutual Aid (Rcq-A form attached)	☐ Donations	☐ Requisition (FF 60-1 attached)	☐ Procurement (FF 40-1 attached)	☐ Interagency Agreement (FF 40-3 attached)	☐ Mission Assignment (attach ARF to MA)	☐ Other (describe)

Disposition:

NEMIS Task ID:	Estimated completion date:	Cost estimate: $350,000 ($850,000 cumulative)	☐ Accountable Property Coordinated with APO

TRACKING INFORMATION (FEMA USE ONLY)

Action Request #	Received by (Name and Organization):		
Program Code/Event #:	State:	Date/Time Submitted:	☐ Originated as verbal

FEDERAL EMERGENCY MANAGEMENT AGENCY **MISSION ASSIGNMENT (MA)**	See reverse side for Paperwork Burden Disclosure Notice	**O.M.B. NO. 3067-0278** **Expires February 29, 2004**

I. TRACKING INFORMATION (FEMA Use Only)

State: WV (West Virginia) Incident:2004060304-WV Flooding and Sever Storms - May 2004	Action Request #: 55-9139
Program Code/Event #: 1522DR-SEVERE STORMS, FLOODING, AND LANDSLIDES	Date/Time Rec'd: 06/23/2004 12:50

II. ASSISTANCE REQUESTED

☐ See Attached

Assistance Requested:
Post Declaration Temporary Housing Assistance- Mobile Home/Travel Trailor site development

Quantity: 1 (Each)	Date/Time Required: 06/23/2004	Internal Control #:

Delivery Location: FEMA-1522-DR-WV, 1700 MacCorkle Ave, Charleston, WV 25314

Initiator/Requestor Name: Erik Rourke	24-hour Ph #s:(215) 931-5665	Date: 06/23/2004
POC Name: FINNEGAN, THOMAS F	24-hour Ph #s:(215) 931-5552	Date: 06/23/2004
* State Approving Official (Required for DFA and TA):		Date:

III. INITIAL FEDERAL COORDINATION (Operations Section)

Action to:	☐ ESF #: ☒ Other:	Date/Time: 06/23/2004 12:47	Priority: ☐ 1 Lifesaving ☒ 3 High ☐ 5 Normal ☐ 2 Life sustaining ☐ 4 Medium

IV. DESCRIPTION (Assigned Agency Action Officer)

☐ See Attached

Mission Statement: *Your agency is responsible for submitting a Mission Assignment Monthly Progress Report to FEMA to include cost data when Mission Assignments take more than 60 days to complete, including billing. The Mission Assignment Monthly Progress Report can be accessed and submitted on-line at www.fema.gov/ofm/ofed_agencies.shtm. The new ALC number can also be accessed at the web address.*

Provide design, site development and construction, including installation of utilities, at various mobile home/travel trailor group sites, as directed by FEMA. (Logistics and/or real estate support for Rights of Entry and leasing may be authorized as necessary). Work must comply with all applicable historic preservation and environmental laws and regulations. Required permits must be obtained.

Assigned Agency: COE-LRD (COE, LAKES & RIVER DIVISION)	Projected Start Date: 06/23/2004	Projected End Date: 09/23/2004
☒ New or ☐ Amendment to MA #:	Total Cost Estimate: $2,000,000.00	
Assigned Agency POC Name: CARL MILLER	Phone and fax #s: (304) 399-5284	

V. COORDINATION (FEMA Use Only)

Type of MA: ☒ Direct Federal Assistance State Cost Share (0%, 10%, 25%) ☐ Technical Assistance State Cost Share (0%) ☐ Federal Operations Support State Cost Share (0%)

State Cost Share Percent: 0.0%	State Cost Share Amount: $0.00
Fund Citation: 2004-06-1522DR-9034-XXXX-2508-D	Appropriation code: 70X0702

Mission Assignment Coordinator (Preparer): MARY ELLEN BANFORD	Date: 06/23/2004
** FEMA Project Officer/Branch Chief (Program Approval): THOMAS FINNEGAN	Date: 06/23/2004
** Comptroller/Funds Control (Funds Review): ZIRKELBACH, ELINDA G.	Date: 06/24/2004

VI. APPROVAL

* State Approving Official (Required for DFA and TA):	Date:
** Federal Approving Official (Required for all): STEPHEN SIMPSON	Date: 06/23/2004

VII. OBLIGATION (FEMA Use Only)

Mission Assignment #: 1522DR-WV-COE-LRD-04	Amt. This Action: $2,000,000.00	Date/Time Obligated: 06/24/2004
Amendment #: 00	Cumulative Amt. $2,000,000.00	Initials: IFMIS

* Signature required for Direct Federal Assistance and Technical Assistance Mission Assignments.
** Signature required for all Mission Assignments.

MISSION ASSIGNMENT TASK ORDER

TRACKING INFORMATION (FEMA USE ONLY)			
Mission Assignment #: CELRD-04	Entered By:		
Tasking #: 1	SU/EM/DR #: DR - 1522	Date/Time Entered: 28 June, 2004	☐ Originated as verbal

A. Requirements/Task Order Description

☐ See Attached

Description of Tasking under Existing Mission Assignment:

NUMBER- COE- LRD-4 ISSUED TO- ESF #3 DATED- 6-23-2004

Post Declaration Temporary Housing Assistance - Mobile Home/Travel Trailer site development

Tasking Originator: Carl Miller ESF3 (Name/Organization)			24-hour Phone # 304-544-5287 Fax #: 304-399-5592	
Quantity: 1	Priority: ☐ 1 Lifesaving	☐ 2 Life sustaining ☒ 3 High	☐ 4 Medium ☐ 5 Normal	Date/Time Needed: 15 July 2004

Delivery Site Location and/or Instructions:

Construct Group Mobile Home site at Taylorville (Park Manor). Approximately 40 pads for an estimated cost of $825,000.

State POC: Steve Kappa, SCO	24-hour Phone/ 304-348-3514 fax #s
Site POC:	24-hour Phone/ Fax #s:
FEMA Project Officer: Pam Willis	24-hour Phone/ 865-495-3572 Fax #s:
Action Officer:	24-hour Phone/ Fax #s:

B. Approvals

Project Officer for Existing Mission Assignment: Pam Willis	24-hour Phone # 865-495-3572 Fax #:	Date:

C. Disposition

☒ Task Issued:	Date Issued: 28 June 2004	Issued By:

Instructions – Originator Complete Section A Only

This form is used when a Mission Assignment (using a Mission Assignment [MA] form) is issued with a scope of work that will require specific follow-on taskings to effect execution. The tasking may originate at the State or by a federal entity responsible to determine such taskings. If the tasking is against a Mission Assignment that has a State cost share, a State Approving Official must concur and sign the form. This form will not be used to amend the scope of work or change funding levels of a Mission Assignment. A copy of this properly executed form must be attached to the authorizing Mission Assignment. Task orders for each mission assignment will be numbered sequentially, starting with 001.

MISSION ASSIGNMENT TASK ORDER

TRACKING INFORMATION (FEMA USE ONLY)			
Mission Assignment #: CELRD-04	Entered By:		
Tasking #: 2	SU/EM/DR #: DR - 1522	Date/Time Entered: 6 July, 2004	☐ Originated as verbal

A. Requirements/Task Order Description

☐ See Attached

Description of Tasking under Existing Mission Assignment:

NUMBER- COE- LRD-4 ISSUED TO- ESF #3 DATED- 6-23-2004

Post Declaration Temporary Housing Assistance - Mobile Home/Travel Trailer site development

Tasking Originator: Carl Miller ESF3 (Name/Organization)			24-hour Phone # 304-544-5287 Fax #: 304-399-5592	
Quantity: 1	Priority: ☐ 1 Lifesaving	☐ 2 Life sustaining ☒ 3 High	☐ 4 Medium ☐ 5 Normal	Date/Time Needed: 15 July 2004

Delivery Site Location and/or Instructions:

Construct Group Mobile Home site at Fundamental Christian Chruch. Approximately 16 pads for a cost $350,000.

State POC: Steve Kappa, SCO	24-hour Phone/ 304-348-3514 fax #s
Site POC:	24-hour Phone/ Fax #s:
FEMA Project Officer: Pam Willis	24-hour Phone/ 865-495-3572 Fax #s:
Action Officer:	24-hour Phone/ Fax #s:

B. Approvals

Project Officer for Existing Mission Assignment: Pam Willis	24-hour Phone # 865-495-3572 Fax #:	Date:

C. Disposition

☒ Task Issued:	Date Issued: 28 June 2004	Issued By:

Instructions – Originator Complete Section A Only

This form is used when a Mission Assignment (using a Mission Assignment [MA] form) is issued with a scope of work that will require specific follow-on taskings to effect execution. The tasking may originate at the State or by a federal entity responsible to determine such taskings. If the tasking is against a Mission Assignment that has a State cost share, a State Approving Official must concur and sign the form. This form will not be used to amend the scope of work or change funding levels of a Mission Assignment. A copy of this properly executed form must be attached to the authorizing Mission Assignment. Task orders for each mission assignment will be numbered sequentially, starting with 001.

MISSION ASSIGNMENT TASK ORDER

TRACKING INFORMATION (FEMA USE ONLY)			
Mission Assignment #: CELRD-04	Entered By:		
Tasking #: 3	SU/EM/DR #: DR - 1522	Date/Time Entered: 21 July, 2004	☐ Originated as verbal

A. Requirements/Task Order Description

☐ See Attached

Description of Tasking under Existing Mission Assignment:

NUMBER- COE- LRD-4 ISSUED TO- ESF #3 DATED- 7-21-2004

Post Declaration Temporary Housing Assistance - Mobile Home/Travel Trailer site development

Tasking Originator: Carl Miller ESF3 (Name/Organization)			24-hour Phone # 304-544-5287 Fax #: 304-399-5592	
Quantity: 1	Priority: ☐ 1 Lifesaving	☐ 2 Life sustaining ☒ 3 High	☐ 4 Medium ☐ 5 Normal	Date/Time Needed: 15 July 2004

Delivery Site Location and/or Instructions:

Construct Group Mobile Home site at Willis Court. Approximately 7 pads for a cost $175,000.

State POC: Steve Kappa, SCO	24-hour Phone/ 304-348-3514 fax #s
Site POC:	24-hour Phone/ Fax #s:
FEMA Project Officer: Pam Willis	24-hour Phone/ 865-495-3572 Fax #s:
Action Officer:	24-hour Phone/ Fax #s:

B. Approvals

Project Officer for Existing Mission Assignment: Pam Willis	24-hour Phone # 865-495-3572 Fax #:	Date:

C. Disposition

☒ Task Issued:	Date Issued: 28 June 2004	Issued By:

Instructions – Originator Complete Section A Only

This form is used when a Mission Assignment (using a Mission Assignment [MA] form) is issued with a scope of work that will require specific follow-on taskings to effect execution. The tasking may originate at the State or by a federal entity responsible to determine such taskings. If the tasking is against a Mission Assignment that has a State cost share, a State Approving Official must concur and sign the form. This form will not be used to amend the scope of work or change funding levels of a Mission Assignment. A copy of this properly executed form must be attached to the authorizing Mission Assignment. Task orders for each mission assignment will be numbered sequentially, starting with 001.

MISSION ASSIGNMENT TASK ORDER

TRACKING INFORMATION (FEMA USE ONLY)			
Mission Assignment #: CELRD-04	Entered By:		
Tasking #: 5	SU/EM/DR #: DR - 1522	Date/Time Entered: 3 Sept, 2004	☐ Originated as verbal

A. Requirements/Task Order Description

☐ See Attached

Description of Tasking under Existing Mission Assignment:

NUMBER- COE- LRD-4 ISSUED TO- ESF #3 DATED- 9-3-2004

Post Declaration Temporary Housing Assistance - Mobile Home/Travel Trailer site development

Tasking Originator: Carl Miller ESF3 (Name/Organization)			24-hour Phone # 304-544-5287 Fax #: 304-399-5592	
Quantity: 1	Priority: ☐ 1 Lifesaving	☐ 2 Life sustaining ☒ 3 High	☐ 4 Medium ☐ 5 Normal	Date/Time Needed: 1 Oct 2004

Delivery Site Location and/or Instructions:

Construct Group Mobile Home site at Winchester Estates (Mullins) Logan county. Approximately 40 pads with expansion to 55 for a cost $1.0M.

State POC: Al Lisko, Deputy SCO	24-hour Phone/ 304-348-3514 fax #s
Site POC:	24-hour Phone/ Fax #s:
FEMA Project Officer: Susie Cowie	24-hour Phone/ Fax #s:
Action Officer:	24-hour Phone/ Fax #s:

B. Approvals

Project Officer for Existing Mission Assignment: Susie Cowie	24-hour Phone # Fax #:	Date:

C. Disposition

☒ Task Issued:	Date Issued: 3 Sept 2004	Issued By:

Instructions – Originator Complete Section A Only

This form is used when a Mission Assignment (using a Mission Assignment [MA] form) is issued with a scope of work that will require specific follow-on taskings to effect execution. The tasking may originate at the State or by a federal entity responsible to determine such taskings. If the tasking is against a Mission Assignment that has a State cost share, a State Approving Official must concur and sign the form. This form will not be used to amend the scope of work or change funding levels of a Mission Assignment. A copy of this properly executed form must be attached to the authorizing Mission Assignment. Task orders for each mission assignment will be numbered sequentially, starting with 001.

TASKING / ACTION LOG BOOK
5/21/2007

TASK #	ISSUED TO	DATE RECEIVED	RFA #	MISSION #	SUBJECT	ACTION OFFICER	LOCATION	DATE COMPLETED
E-01	ESF 3	19-Jul-01	DFO-03	COE-LRD-01	Provide GIS and spatial data support	Siemsen/ Dawson	DFO	
E-02	ESF 3	20-Jul-01	DFO-03	COE-LRD-01	Provide PAO support to JIC		DFO	Cancelled
D-01	ESF 3	13-Jul-01	DFO-08	COE-LRD-06	Collect debris and take to transfer areas	Brummett	declared counties	3-Aug-01
D-02	ESF 3		DFO-08	COE-LRD-06	Demolition of condemned structures	Hanna	declared counties	21-Sep-01
D-03	ESF 3		DFO-22	COE-LRD-09	Structural Engineers for Fire Marshall		declared counties	1-Aug-01
H-01	ESF 3	19-Jul-01	DFO-09	COE-LRD-07	Investigate and locate sites for trailers	Barry	declared counties	
H-02	ESF 3	21-Jul-01	DFO-09	COE-LRD-07	Design one site in Wyoming and McDowell counties	Barry	Wyoming/McDowell	
H-03	ESF 3	21-Jul-01	DFO-09	COE-LRD-07	Design site at Rolling Hills	Barry	Wyoming/McDowell	
H-04	ESF 3	30-Jul-01	DFO-09	COE-LRD-07	Design & Construct Pineville Drive-in	Bertichti	Wyoming/McDowell	5-Sep-01
H-05	ESF 3	4-Aug-01	DFO-09	COE-LRD-07	Design & Construct Anawalt & Tom's Mountain Sites	Bertichti	Wyoming/McDowell	
H-06	ESF 3	25-Aug-01	DFO-09	COE-LRD-07	Delete Tasker #5. Design & Construct Lusk Site and Old School Bldg. Site	Bertichti	Wyoming/McDowell	
H-08	ESF 3	4-Sep-01	DFO-09	COE-LRD-07	Delete Tasker # 6. Design & Construct Pineville Terrace & Walnut Hollow Sites	Mavis	Wyoming/McDowell	
H-09	ESF 3	10-Sep-01	DFO-09	COE-LRD-07	Design Switchback Ball Field Site	Mavis	Wyoming/McDowell	